

Form to be completed to apply for support

Have you been recommended by an employee of L'Oréal ? Yes no

If yes, please give:

Last name: _____ First name: _____

Company: _____ Country: _____

Email address: _____

Section 1 – Organisation applying for support

Organisation developing the project:

Status of the organisation (tick or fill in):

- Individual
- French association under law 1901
- Foundation (type) _____
- Other (please specify) _____

Name: _____

Address: _____

Postcode/Town/Country _____

In the case of an Association:

- date of registration (dd/mm/yyyy): __/__/____
Please attach: a copy of the statutes, the association's entry in the Official Journal, the exact composition of the Board of Directors, the latest activity report, balance sheets and profit and loss accounts from previous years, budget forecast for the next financial year, a photocopy of the bank statement as at the year-end date, the minutes of AGM(s), the association's certificate of public liability insurance, a statement of bank account information.
- Name of the organisation's legal representative:
Surname _____/Forename _____

In the case of a Foundation:

- date of registration (dd/mm/yyyy): __/__/____
Please attach: a copy of the statutes, the foundation's entry in the Official Journal, the latest activity report, budget, prospective action plan, a report of actions supported.
- Name of the organisation's legal representative:
Surname _____/Forename _____

In the case of companies:

Please attach: a copy of the statutes, the company's entry in the Official Journal, the latest activity report, company registration certificate, balance sheets and profit and loss accounts from previous years, budget forecast for the next financial year.

In the case of local authorities:

Give the name of the contact person, type of authority, location, budget.

Project leader:

Give the **surname, forename, address, telephone number, fax number, email address.**
Title: Mr./Mrs./Miss

Last name: _____ First name: _____

Address:

Postcode:

Town:

Country:

Telephone (land line):

Mobile telephone:

Fax:

Email address:

If the project developer is acting on behalf of a corporate entity: give the **name, legal status, date of registration, name of legal representative, name of the project leader, his/her position, main activity and the address** of the corporate entity.

Name: _____ Legal status: _____

Date of registration:

Name of legal representative:

Position:.....

Main activity:

Address:

Postcode:

Town:

Country:

Telephone (land line):

Mobile telephone:

Fax:

Email address:

Section 3 – Project Definition

What is the nature of your project and what are your objectives?

Definition of the project (200 words)

Location of the project: Town: _____ Country _____

Project partners (not making a financial contribution):

How many people will benefit from this project:

Will this project create jobs ? yes no

If yes, how many?

What makes your project original?

How was this idea conceived?

What are the factors for success and the risks of failure?

Who are the actors and partners in your project, and what is their experience pertinent to the project?

Other information (studies or expert reports):

Section IV – Project schedule

Project launch date:

Project completion date:

Duration of the project:

State of advancement of the project as at the date of this application for support:

Observations, remarks

Section 5 – Financing (all amounts must be given in euros)

(for any project outside the euro zone, please give the exchange rate used for each amount quoted)

Budget

Total amount of the project:

Operating budget:

Investment budget:

Cash flow plan

Amount of the investment budget requested:

For what type of investment? (Please attach estimates)

Please attach a detailed budget

Other partners:

For each financial partner, please give:

- Name

- Amount requested
- For what type of investment?
- State of negotiations

For all other partners, please give:

- Name
- Support requested
- State of negotiations

Section 6 – The proposed partnership with the Fondation d'Entreprise L'Oréal

How do you think your project is consistent with the *Fondation d'Entreprise L'Oréal's* missions ?

What are your expectations of the *Fondation d'entreprise L'Oréal*?

What exactly are you asking for by way of assistance (human, technical, provision of products, financial etc.)?

What will this assistance enable you to do?

NB Information about you is intended for the *Fondation d'Entreprise L'Oréal*. We may transmit this information to third parties (partners etc.); you have the right of modification, correction and suppression of data which concerns you (Article 34 of the French Law on data protection). To exercise your rights under this law, contact Fondation d'Entreprise L'Oréal, 41 Rue Martre, 92117 Clichy or at contact@fondationloreal.org.

It is part of the *Fondation d'entreprise L'Oréal's* mission to assist all project leaders in their efforts for national and international recognition. As a not-for-profit organisation, the Foundation can use the

logos, initials or abbreviations, norms or designations of the IGO, NGO or Association for communications about this partnership in the context of its aims or humanitarian or social sponsorships. The IGO, NGO or Association or Foundation will naturally be notified of such use. The NGO, IGO, Foundation or Association must take all necessary steps to acknowledge this contribution in all their official documents and all internal and external documentation referring to the project and in particular by creating a link from their website, if one exists, to the Foundation's website. The Foundation will likewise create this same link to the websites of all its partners, thus helping them to improve communications regarding their actions at an international level. For the purposes of transparency, throughout the programme life cycle the Foundation also wishes to receive photographs (digital or hard copy) and video documents (even in a raw state) in mini DV Pal or Betacam Pal format, to illustrate its own communication documents.